

# SHOW ME EXPRESS

## State Library Newsletter

Published by Secretary of State Jay Ashcroft

May 2020



## Library Development Team Update

The Missouri State Library is pleased to welcome Cory Mihalik and Lysha Thompson to the Library Development team.



**Cory Mihalik**, our new Statistical Research Consultant, has his Masters in Library and Information Science from the University of Missouri-Columbia. He most recently served as the Medical

Librarian at Mercy Hospital and the Health Librarian and Branch Assistant at Springfield-Greene County Library. He will work out of the Springfield Office and can be reached at (417) 895-5000 or [cory.mihalik@sos.mo.gov](mailto:cory.mihalik@sos.mo.gov).



**Lysha Thompson**, our new Youth Services Consultant, has her Masters in Library and Information Science with a Teaching Certification from the University of Central Missouri and 12+ years of



experience as the K-12 Library Media Specialist at Miller County R-3 Schools. She is a member of the Missouri State Teachers Association's Reading Circle Committee, and is the current past chair of the Missouri Association of School Librarians' Legislative Advocacy Committee. She will start in her position on June 1 and will be able to be reached at [lysha.thompson@sos.mo.gov](mailto:lysha.thompson@sos.mo.gov) and (573) 522-9564. Until she is on board, youth services questions can be directed to Debbie Musselman at [debbie.musselman@sos.mo.gov](mailto:debbie.musselman@sos.mo.gov) or (573) 751-2679.



## New Collection in Missouri Digital Heritage

A new collection from the Webster Groves Public Library is now available through Missouri Digital Heritage. A joint project between Webster Groves Public Library and the Webster Groves Historical Society, the [Kate Moody Collection](#) includes hundreds of documents assembled by Katherine Twining Moody, a librarian with St. Louis Public Library from 1895-1945. A resident of Webster Groves, Moody collected photos, newspaper clippings and other documents dealing with the

history of the city. The collection also contains genealogical material and reflects some of her interests, such as Mark Twain. The items were collected from the 1880s until her death in 1950.

Explore more Missouri history collections at <http://www.MissouriDigitalHeritage.com>. Institutions wishing to participate in Missouri Digital Heritage may contact [mdh@sos.mo.gov](mailto:mdh@sos.mo.gov).

## Webinars from the Missouri State Library

### ***Weekly Public Library Online Forum via webinar on Tuesdays at 10 a.m.***

Public library staff have an opportunity every week to talk with colleagues and state library staff about topics that are related to COVID-19.

Registration is required and may be completed at [Public Library Open Forum](#). Meetings usually last about an hour.

### ***Weekly Children and Teen Services Online Forum via webinar on Fridays from 10 a.m. to 11 a.m.***

This is an opportunity for staff who work with children and teens to discuss topics such as virtual summer reading programs and story times, building resilience in children and

teens, transforming teen services, and more. Registration is required and may be completed at [Children and Teen Services Forum](#).

## Free Collections from Tumbleweed Press

Tumbleweed Press, the vendor of *TumbleBook Library*, has provided free access to four collections through August 31, 2020. The collections are *TumbleMath*, K-6 math ebooks; *TeenBookCloud*, grades 7-12 ebooks; *AudioBookCloud*, audio books for all ages; and *RomanceBookCloud*, romance ebooks for adults.

Remember, the State Library provides statewide access to *TumbleBook Library*, a collection

of more than 1,000 titles of animated talking picture books in English, French, and Spanish, read-alongs, and National Geographic videos for children in grades K-3.

For the free collections' username and password or information about statewide access to the *TumbleBook Library* contact Janet Caruthers, Technology and Resource Sharing Consultant at [janet.caruthers@sos.mo.gov](mailto:janet.caruthers@sos.mo.gov) or (573) 526-1087.





## Upcoming Webinars from MOREnet

### ***Learning Express Library on May 4, 9 a.m. – 10:30 a.m.***

This session will explore the resources found in Learning Express Library, a part of your MOREnet membership. This resource includes e-books,

study guides and practice exams. Register at <https://www.more.net/events/learning-express-library-webinar-1586886933>.

### ***LearningExpress Tools for Job Seekers on May 6, 10 a.m. – 10:30 a.m.***

MOREnet added a few exciting additions to the LearningExpress platform last year. If you haven't heard about them, join this session to learn more! **Computer Skills Center** provides dynamic, online tutorials to help students and patrons learn the basics of computers and many popular software to help ready them for the job market. **Resume and Letter Builders** guide

job seekers through a step-by-step process to create effective cover letters and resumes that get them noticed. Helpful samples are available to help users through each step of the process. Register at <https://www.more.net/events/learningexpress-tools-for-job-seekers-1583381805>.

### ***EBSCO on May 11, 9 a.m. – 11 a.m.***

Learn to use the valuable online research resource EBSCOhost. It is included as part of

your MOREnet membership. Register at <https://www.more.net/events/ebSCO-webinar>.

### ***Google Sites on May 19, 9 a.m. – 10:30 a.m.***

This is a hands-on look at Google's tool for creating websites, Google Sites. Learn how to insert and format content, adjust images and

layouts and set up your easy-to-use, custom website. Register at <https://www.more.net/events/google-sites-webinar>.

## OCLC Resources to Help During Library Closures

OCLC has created a [website](#) with information and resources to help libraries provide support to your patrons during the COVID-19 pandemic. The resources include a [list](#) of potential actions or settings to change in OCLC products due to changes in your library's policies or procedures and a [video](#) about how to manage your library's Interlibrary Loan (ILL) services during the

COVID-19 crisis. Two new COVID-19 ILL groups have been created for libraries that can supply copy requests for articles and e-books. This [document](#) provides information about the new COVID-19 groups, changing your days to respond to an ILL request, and updating your loan deflection for lending physical items.

# State Aid Certification

It is once again time to file annual State Aid Certification documents. All State Aid eligible libraries will need to complete and submit the three required forms to the Missouri State Library by **July 31st**. Please remember that your library must submit these documents to the Missouri State Library by this date in order to qualify for State Aid.

**The three forms that must be submitted are:**

1. [State Aid Application](#)
2. [Board of Trustees List](#)
3. [Certification of Compliance](#)

The State Aid Application and Board of Trustees List forms will be based on library type, so please make sure to complete the form that applies to your library. Here are some other tips to help save you time:

- Instruction sheets are provided for State Aid Application forms. It is helpful to have the instruction form specific to your library type on hand when filling out the application.
- The per capita state aid amounts are based on the state fiscal year, July 1, 2019 to June 30, 2020, which may not be your library's fiscal year. All other responses are based on your library's last completed library fiscal year.

- If you used the per capita funds in the Public Relations, Personnel, Programs, or Other, please remember to attach a brief narrative description of the purchases.
- If your Actual tax rate is lower than the voted tax rate, remember to check the reason. These lower Actual tax rates will most commonly be due to Hancock rollbacks, but rarely may also be due to voluntary reductions by the Library Board.

**Preferably, all three forms will be submitted together. The forms may be submitted using the following three options:**

- **Email** the forms to [mostlib@sos.mo.gov](mailto:mostlib@sos.mo.gov), OR
- **Fax** the forms to (573) 751-3612, OR
- **Mail** the forms to:  
State Aid Application  
Missouri State Library  
600 West Main Street, P.O. Box 387 Jefferson City, MO 65102-0387

If you have any questions, please contact Cory Mihalik at [cory.mihalik@sos.mo.gov](mailto:cory.mihalik@sos.mo.gov) or by phone at (417) 895-5000.



## Reference Services for YOU: Governor's Executive Orders

The Governor's Executive Orders shape and reflect the history of our state, especially the structure and changes of state government. They include important information for the citizens of Missouri about emergency declarations, departmental reorganizations, state holidays and more.

Reference Services hosts Executive Orders from 1980 to the present online for easy access. These Executive Orders are formatted to be fully searchable whether you are searching in the full-text or summaries. Try searching by using keywords such as a governor's name, a specific agency, or topic to find the information you →

need. You can view the orders available from our [Governor's Executive Orders page](#).

Below are some of the recent Executive Orders related to COVID-19.

- [20-2](#): Declares a State of Emergency in response to COVID-19.
- [20-3](#): Postpones the General Municipal Election to June 2, 2020.
- [20-4](#): Suspends certain agency regulations to allow them to address the pandemic.
- [20-6](#): Activates the state militia to help respond to the COVID-19 pandemic.
- [20-8](#): Temporarily authorizes use of remote services for the notary public.

- [20-9](#): Extends State of Emergency declaration to June 15, 2020.

If you or patrons have questions about Executive Orders, or anything else related to state government information, please contact Reference Services by phone, email, or chat. We are available Monday through Friday, 8 a.m. to 5 p.m., and are always happy to help!

**Phone:** (573) 751-3615

**Email:** [libref@sos.mo.gov](mailto:libref@sos.mo.gov)

**Chat:** visit [mostate.libguides.com](https://mostate.libguides.com) and click the "Ask Us" tab on the right



## Around the State

### Welcome New Directors!

Brian Cleveland at Ralls County Library  
Michael Lewis at James Memorial Library

Ashley Bryant at Maplewood Public Library  
Robert Simpson at Atchison County Library